

**CITY OF AUBURN  
TELECOMMUNICATIONS COMMISSION**

**January 27, 2005  
4:00 p.m. to 5:30 p.m.**

**Meeting Minutes**

**1. ROLL CALL AND DETERMINATION OF A QUORUM**

Glenn Tonkin, Mark McDonald and Scott Barrow were present. In addition, three commission candidates were also in attendance. Meeting was called to order at 4:02pm.

**2. AGENDA APPROVAL**

Motion to approve made by Scott, seconded by Mark. Agenda unanimously approved.

**3. PUBLIC COMMENT**

There was no public comment.

**4. APPROVAL OF MINUTES**

Review and approval of minutes for the regular meeting of **January 13, 2005**. Glenn noted that ACTV grant amount should be changed from 34K to 6K. Mark to make appropriate changes and minutes to be resubmitted. Minutes from the regular meeting of January 13, 2005 were not approved.

**5. BUSINESS**

**A. Commission Vacancies / Roundtable Candidate Interviews**

1. Three Telecommunication Commission candidates were in attendance - Alec Stier, Theresa Schreidl and Richard Parks. Glenn provided a comprehensive overview of the Telecommunications Commission to include primary responsibilities, commission objectives and the level of commitment required. Excerpts from 96-8 were reviewed to provide each candidate with a general overview of the commission along with member responsibilities relating to 'other' telecommunications / technology projects e.g., Starstream / Charter transfer. Glenn provided the candidates with an overview of commission involvement with the Starstream / Charter transfer to include initial planning, franchise negotiation and upcoming site surveys, upgrades, etc.
2. Commission Members Glenn Tonkin, Mark McDonald and Scott Barrow provided the candidates with a brief introduction. Commission candidates in turn provided an overview of their experience along with their purpose in applying for the vacancies. Candidates then left the room where commission members discussed the qualifications and made selections.

Mark McDonald made motion to recommend Theresa Schreidl and Alec Stier to the City Council for appointment to the Telecommunications Commission. Richard Parks was recommended for the alternate position. Scott Barrow seconded the motion. Unanimously approved.

Candidates re-entered the conference room where Glenn made the formal announcement regarding Alec and Theresa being recommended for the commission appointments. Glenn then explained the City Council approval process noting that the Council would meet on February 7, 2005 to consider nominations.

**6. CORRESPONDENCE**

Glenn provided commission members and candidates with an overview of the recent meeting, held on February 20, with Starstream representatives. Review include information pertaining to downtown connectivity, alternate transport proposals and the upcoming upgrade of the system. Glenn also provided updates as to TCM and that the channel will be available in phases as the network is upgraded to digital. He also updated attendees as to Starstreams search for a local Auburn office (and yard) and Senior Centers being provided with full cable packages. Glenn concluded with the point that concerns over Customer Service had been communicated to Startstream representatives.

**7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS**

Scott Barrow on business travel February 16th through February 23rd. Mark McDonald out of town January 31st through February 7th.

**8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING**

Next proposed meeting – February 10, 2005 - Time: 4:00 pm

**9. ADJOURNMENT**

Meeting was adjourned at 5:10pm